

## 1: CUSTOMER DETAILS (BLOCK CAPITALS PLEASE)

Existing/Previous SSE Airtricity Customer Account No.

### \*MPRN

MPRN number is an 11-digit number to be found on top right hand corner of your electricity bill

### \*GPRN and band

Number of additional MRPNs and GPRNs

(see overleaf, if applicable)

Do you want this these MPRN(s) and GPRN(s) attached to the above account? Yes  No

Promotional code (If applicable)

### \* Product selection

### \* Business name

Trading as

### \* Nature of business

### \*Are you a (tick one)

Sole Trader  Partnership  Registered Company

Other, please describe

Principal account holder/Sole Trader Date of Birth



Company registration number

### \* How long have you been in business?

Years   Months

## 2: CONTACT DETAILS

### \* Contact name

Position in business

### \* Contact number

### \* Contact email address

Please give active email address as this may be used for important communication

Accounts Payable name and phone number

Do you own the premises in which you trade? Yes  No

Landlord name

Telephone number

## 3: BILLING DETAILS

### \* Billing address

### \* Supply address including post code (If different from above)

## 5: PAYMENT DETAILS

### \* Payment method

Direct Debit  Non Direct Debit\*

\*Payments by means other than Direct Debit shall require you to provide a minimum credit deposit of €500 per MPRN/GPRN, refer to section 3 of terms & conditions for more information.

## 6. PRIORITY CUSTOMER / MEDICAL INSTITUTION

Meter operators are required to make specific provisions please select if relevant

Hospital  Nursing Home  Retirement Home

Prison  Doctor Surgery

## 7: ADDITIONAL DETAILS

Would you like to receive your bill as an eBill? Yes  No

An email notification is sent to you to inform you when your bill is ready to be viewed in PDF format online. You will not receive a paper copy of your SSE Airtricity bill.

Receive an alert to remind you to submit a meter reading:

SMS Alert  Email Alert

Would you like to receive your sales completion information by email? Yes  No

## 8: CUSTOMER METER READINGS

If there is a delay in meter registration, the reading(s) you provide may not be used by SSE Airtricity for agreement commencement date. In such cases we may attempt to contact you to obtain a meter read or your account may switch on an estimate.

Meter Serial Number

24 Hour Meter Reading

Day Meter Reading

Night Meter Reading

Watless Meter Reading

Date of Reading

If you have more than one meter, please submit details on a seperate sheet.

Is your electricity supply on quarter hourly metering? Yes  No

If yes, required date of transfer?

GPRN

Volume Corrected Meter Yes  No

Gas Meter Reading

Date of Reading

## SMART METER CONFIRMATION

Do you have a smart meter

Yes  No

Do you wish to enable smart services

Yes  No

If you are renting your property and choose to activate Smart services, by doing so you are confirming to SSE Airtricity that you have the necessary consent from the property owner to do so. Please note that SSE Airtricity accepts no liability in this regard.

## 9: SMART METER READ / CONFIGURATION TYPE

### Daily Usage\*

Yes  No

### Bi-monthly remote reads

Yes  No

\*As you selected the Smart Daily Usage time of use tariff, you understand SSE Airtricity will receive and store your 30-minute usage data received from ESB Networks. By selecting "Yes" below, you understand if you're agreeing to smart services or already have smart services enabled and connectivity signal levels are low in your area, ESB Networks may not be able to facilitate the Smart Daily Usage. Your meter will move to Smart Remote Reads and we will receive 1 meter read every 2 months.

### Are you happy to continue with activating your smart meter?

Yes  No

\* Denotes mandatory fields

## 10: CARBON TAX EXEMPTION DETAILS

Will the gas supplied be used to generate electricity?

Yes  No

Will the gas supplied be used in chemical reduction, electrolytic or metallurgical processes? Yes  No

## 11: EXPIRY OF YOUR CURRENT CONTRACT (if applicable)

Gas:       Electricity:

## 12: DECLARATION

I confirm that the information that I have provided is correct; the supply address is currently supplied with mains electricity and is a commercial premises and you may: (a) use the information to make or obtain enquiries, searches and references about me and/or the business (including my previous consumption history) from any person including any credit reference agency, my previous electricity supplier or the electricity distributor; (b) keep and use information about me, and/or the business, which may also be disclosed to, and used by other persons as necessary, for administering my account and/or your business generally, for processing my data, for assessing applications for credit by me and/or the business and for fraud prevention, tracing debtors and/or debt collection; and I understand this document is a legally binding offer by me to SSE Airtricity Limited who may, upon acceptance, request a security deposit from me and/or the business. I have read and agree to the General Terms and

Conditions. I confirm that I am authorised to make this declaration and sign this form on behalf of the business.

If you are a Non Daily Metered Customer when your request to switch to us is processed, Your current supplier will notify us if you are in arrears for more than the levels set for all customers by the Regulator. If we decide not to carry out the switch because of Arrears, we will tell you in writing. (Arrears means an overdue payment that has not been paid.)

Signature	<input type="text"/>
Date	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

## 13: TO BE COMPLETED BY THE SALES AGENT

(if applicable)

### Rep name

### Agency Name

### Date

     

### Move in Date

     

Change of Tenancy

New Sign Up

Letter of authority (if applicable)

## 14: DATA PROTECTION/MARKETING CONSENT

From time to time SSE Airtricity, and our group of companies (SSE Group), along with our carefully chosen partners (as listed in our privacy notice), would like to get in touch with you when special offers, discounts and new products become available. So we need your consent to contact you by email, SMS, mobile phone, post or landline. If at any time you change your mind, just let us know.

Do you agree? Yes  No

## 15: SEPA DIRECT DEBIT MANDATE FORM: Please complete part 1 to 4 to instruct your Bank/Building Society to make payments directly from your account.\*

### 1: Name of Current Account to be debited\*

### 2: IBAN\*

### 3: Unique Mandate Reference (To be completed by SSE Airtricity)

Creditors Name SSE Airtricity Ltd.  
Address Red Oak South,  
South County Business Park  
Leopardstown, Dublin 18  
Country Ireland

4: Reference Number (MPRN)

5: By signing this mandate form, you authorise (A) SSE Airtricity Limited to send instructions to your bank to debit your account and (B) your bank to debit your account in accordance with the instruction from SSE Airtricity Limited. As part of your rights, you are entitled to a refund from your bank under the terms and conditions of your agreement with your bank. A refund must be claimed within 8 weeks starting from the date on which your account was debited. Your rights are explained in a statement that you can obtain from your bank. Please complete all the fields marked\*.

Signature\*  Date\*

Signature  Date

There may be a charge for unpaid Direct Debits to cover administration costs. Banks/Building Societies may decline to pay Direct Debit from some types of accounts.





# Useful contact information

Thanks for choosing SSE Airtricity, we'll be in touch with your completion documents soon.



## Privacy Notice:

[www.sseairtricity.com/privacy-notice](http://www.sseairtricity.com/privacy-notice)



## General Terms & Conditions:

[www.sseairtricity.com/assets/Uploads2/Terms-and-Conditions/ROI-Terms-and-Conditions.pdf](http://www.sseairtricity.com/assets/Uploads2/Terms-and-Conditions/ROI-Terms-and-Conditions.pdf)

## If you've any questions, we're here to help.



### Phone us on 0818 81 21 44

Small & medium businesses

Monday to Friday: 9am - 5:30pm

### Phone us on 0818 927 775

Large businesses

Monday to Friday: 9am - 5pm



**Message us** online at  
[sseairtricity.com/business](http://sseairtricity.com/business)



### By post

Customer Service  
SSE Airtricity,  
Red Oak South,  
South County Business Park,  
Leopardstown,  
Dublin 18,  
D18 W688.

Gas emergencies (24hr)

**1800 20 50 50**

Gas Networks Ireland

Use this number if you smell gas at home or on the street.

Electricity emergencies (24hr)

**1800 372 999**

ESB Networks

Use this number to report loss of supply, cable dig-ins, fallen power lines and other dangerous situations.