

Third Party Intermediary ROI DOMCOM Sales checklist

Thank you for agreeing to switch to SSE Airtricity. Before you switch, your independent energy broker (Third Party Intermediary 'TPI') will ask you to review this quality assurance checklist and confirm that you agree to the principal product Terms and Conditions. This is to ensure that you fully understand the product and contract that you have chosen to purchase from SSE Airtricity. If this has not been done to your satisfaction, please contact our Sales Team at smesalesteam@sse.com

Please review each statement and confirm that the independent TPI has covered each step.	Please tick to confirm
1. The TPI agent has shown his/ her business ID and has informed me which business they represent.	
2. I understand that they are representing an independent energy broker advising on this energy sale and that they are not an employee or agent of SSE.	
3. I am the person authorised to agree a contract to switch energy supplier to SSE Airtricity at this/ these supply address/ addresses, on the rates set out in the special offer pricing contract schedule.	
4. The SSE Airtricity product on offer, including the charges and key features, has been explained by the TPI.	
5. I understand that I am switching to a 'Fixed Energy' product with variable 'pass-through' costs. The fixed energy element will remain fixed for the contract duration, whilst the regulated pass-through costs are subject to change.	
6. I understand I have signed up to payment by Direct Debit. If the Direct Debit is cancelled or the Direct Debit is returned unpaid, a deposit will be applied to my account and my rates may be subject to change.	
7. Upon acceptance of the application to switch supplier, I understand that the existing account with my current supplier will be finalised and closed, and my new SSE Airtricity account will be opened.	
8. I understand that this switch of energy supplier will be completed in accordance with any existing contractual obligation I have with my existing supplier, and through the electricity market Change of Supplier (CoS) process.	
9. I understand that if SSE Airtricity are notified of overdue bill arrears with my current supplier, the switch may not progress.	
10. I have received a signed copy of my special offer pricing contract and the Customer Agreement Form (CAF) from my TPI (may be sent by email).	
11. I am aware that I will be tied into an energy supply contract with SSE Airtricity for the period specified in my special offer pricing contract.	
12. The TPI has explained to me that my application to switch supplier will be subject to a credit check and may require a security deposit to be paid before the switch can progress.	
13. I understand that this or the TPI may receive a commission for the sale.	
14. It has been explained to me that I will receive confirmation details of my application to switch to SSE Airtricity by letter or email. If I have any issues, I will be able to contact SSE Airtricity directly to discuss my concerns.	
15. It has been explained to me how frequently I will be billed for this premise(s) for the duration of the agreed contract.	
	Customer's Signature below please
16. I confirm that the energy supplied at this supply address is <u>not for domestic use</u> .	
17. I understand that SSE Airtricity <u>commercial terms and conditions apply</u> (www.sseairtricity.com) and if I attempt to switch energy suppliers during the contract term a termination fee will be applied.	
What is the nature of the business? (please add)	
18. Tariff Contract term (please circle as appropriate)	12 months or 24 months
MPRN/GPRN Number(s)	
Sole Trader/Partnership owner e-mail address (if applicable):	
I can confirm that I have read and understood this checklist.	
CUSTOMER SIGNATURE	DATE
TPI Agent Name/Signature & TPI Business HUB Name.	

Your TPI is an independent third-party broker and is not an employee or an agent of SSE. If you believe the Independent TPI has acted inappropriately or you would like to confirm any aspect of your new SSE Airtricity account, please contact our SSE Airtricity Customer Services Team on 0818 812 144